

CalATERS-Global Expense Summary

REPORT INFORMATION

Name John Chiang
Expense Dates 10/13/13-10/14/13
Form ID TEA000245184
Approver Richard J Chivaro
Start Date/Time 10/13/13 / 1405
End Date/Time 10/14/13 / 0845
Trip Location LAX to OAK to LAX
Purpose of Trip 10/13 attend BART negotiations in Oakland
Authorization #/ Trip # /

REPORT TOTALS

Report Total 541.93 USD
Department Paid 417.56 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 124.37 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
10/13/13	Airfare - Commercial	208.77	Department Paid	United States (US	1.00		208.77
10/13/13	Lodging	124.37	Cash	United States (US	1.00		124.37
10/14/13	Airfare - Commercial	208.79	Department Paid	United States (US	1.00		208.79

Expense Sub-Totals

Airfare - Commercial 417.56
Lodging 124.37

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost count,		46new